

Federal University Lokoja

(Office of the Registrar)

Advertisement for Pre-Qualification of Suppliers for the 2014 and 2015 (Merged) TETFund Normal Intervention Projects in Library Development

(1.0) Introduction

The Management of the Federal University Lokoja invites interested and reputable Suppliers with relevant experience and good track record for pre-qualification exercise for its Year 2014 and 2015 (merged) TETFund Normal Intervention projects in Library Development as listed below:

DESCRIPTION OF WORK

LOT NO

Procurement of Assorted Book Titles in Biology, Computer Science and Political Science

1

Procurement of Assorted Book Title- in Chemistry, English Language, Geography & Physics

2

Procurement of Assorted Book Titles in Economics, Geology, Mathematical Sciences & History

3

Procurement of Computers and Printers

4

Procurement of Library Furniture and Multimedia Equipment

5

Procurement of E-Resources, Software and Journals

6

Procurement of Reprographic and Bindery Equipment

7

(2.0) PRE-QUALIFICATION REQUIREMENTS

In order to be considered for pre-qualification, interested and competent suppliers must submit the following:

- (i) Certificate of Registration with Corporate Affairs Commission.
- (ii) Evidence of Current Tax Clearance.
- (iii) Company Audited Account for the last 3 years i.e. 2013, 2014 and 2015.
- (iv) VAT registration certificate and evidence of remittance to FIRS.
- (v) Evidence of compliance with Pension Reform Act, 2004.
- (vi) Evidence of compliance with ITF Amended Act 2011.
- (vii) Evidence of Registration on the National Database of Contractors, Consultants and Service Providers (NDCCSP) provided by the Bureau of Public Procurement (BPP).
- (viii) Original copies of documents listed in item (i-vii) for sighting during the opening session which is scheduled for Monday **26th September, 2016 at 12.30pm**
- (ix) Evidence of Experience with similar jobs in the last three years. This should include the scope/volume of work and the amount, which should be verifiable.
- (x) Evidence of financial capability to handle the job and bank support.
- (xi) Company profile including names and technical qualification(s) and experience(s) of key personnel.

(3.0) SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

The completed pre-qualification documents should be enclosed in an envelope, sealed and marked "Pre-Qualification Documents for and addressed to:

**The Registrar,
Federal University,
Lokoja.**

(4.0) The completed pre-qualification documents should be deposited in the Tenders Box situated in the Office of the Registrar, Federal University, Lokoja **on or before 12 noon on Monday 26th September, 2016.**

(5.0) The submitted pre-qualification documents will be opened **on Monday 26th September, 2016 at 12:30pm** in the presence of bidders or their representatives who choose to attend, at the Conference room, Adankolo campus, behind Specialist Hospital, Lokoja.

(6.0) This is not an invitation to tender as full tendering procedure shall be applied only to bidders that have been pre-qualified and found capable of project delivery.

(7.0) Please note that not more than one (1) job shall be given to each Supplier.

(8.0) Tenderers should also note that only pre-qualified companies would be invited to submit financial bids. The Management of Federal University Lokoja reserves the right to reject any or all the submissions that do not meet up with the requirements as specified above.

(9.0) The advertisement for the submission of the technical bid shall neither be construed to be a commitment on the part of the University, nor shall it entitle any company to make any claim whatsoever and/or seek any indemnity from the University by virtue of any response to the said advertisement.

Signed:

Habiba A. Adeiza (Mrs.)

Registrar